ETD SUBMITTAL INFORMATION/CHECKLIST FOR DOCTORAL STUDENTS

Please print neatly or type the information requested on this form and return it to the Office of Graduate Studies UAB 121 by the submission deadline.

YOUR NAME: ___________________________________________ I.D. # 000

TODAY'S DATE: _____________________ DATE OF ELECTRONIC DISSERTATION SUBMITTAL: _____________

HOW CAN WE REACH YOU:

Current Address: ____________________________________

____________________________________________________

____________________________________________________

Current Phone # (Primary): _____________ Current E-Mail Address: ___________________________

Current Phone # (Secondary): ______________________

Future Address: ____________________________________

____________________________________________________

____________________________________________________

Future Phone # (Primary): _____________ Future E-Mail Address: ___________________________

Future Phone # (Secondary): _____________ Effective New E-Mail Date: _______________________

Effective New Phone # Date: ________________________

Do you plan to attend Commencement? _____ Yes _____ No

Dissertation Committee Chairperson: ________________________________

Have you submitted your "Degree Application" via MyUAlbany for the semester you anticipate to graduate?

_____ YES _____ NO

If you have not yet submitted your "Degree Application", and you do plan to graduate this semester, please do so immediately!

The following is a summary of items to be submitted on www.etdadmin.com/sunyalb:

_____ One electronic copy of your Dissertation submitted on www.etdadmin.com/sunyalb. You must complete the entire submission process including payment of the required fees.

The following is a summary of items to be submitted to the Office of Graduate Studies in UAB 121:

_____ NSF Survey of Earned Doctorates

_____ Recommendation for Conferral from Department (prepared by department)

_____ Departmental Approval/Transmittal Form - with signatures - (prepared by student)

_____ This Checklist

(Revised 12/08)